



**QUALITY ASSURANCE AND
ACCREDITATION CENTER**

STUDENTS GUIDE

UNIVERSITY OF BAHRAIN

2020/2021

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THE UNIVERSITY OF BAHRAIN WEBSITE PROVIDES ACCESS TO INFORMATION AND RESOURCES TO HELP STUDENTS GET THE MOST OUT OF THEIR UNIVERSITY EXPERIENCES.

<http://www.uob.edu.bh/en/index.php/student-services>

Introduction

The Students Guide provides information to the students of the University of Bahrain so that they can be aware of rules, regulations and available support to be successful in their academic path. For most of the policies, regulations and procedures of the University links are provided to access the relevant information.

Overview of UoB

History

The University of Bahrain was established by [Decree Law No. \(12\) of 1986](#) as the first national university in the Kingdom of Bahrain, as a result of merging Gulf Technical College and the Teachers Institute. Decree Law No. (12) of 1986 was amended by [Decree Law No. \(18\) of 1999](#). At its onset, the University consisted of four colleges: Arts and Science, Education, Business Administration, and Engineering. In 1990, the College of Arts and Science were split into two distinct colleges, namely the College of Art and the College of Science in recognition of the increasing scope and scale of their activities. Starting from the year 2000, the University pursued a policy of steady expansion, which led to the establishment of the College of Law and the College of Information Technology in 2002 and the College of Applied Studies in 2005. In 2008, the University, in collaboration with the Economic Development Board (EDB), founded the Bahrain Teachers College (BTC) in support of the newly announced Kingdom's Education Reform. In 2011, the College of Education became the College of Physical Education and Physiotherapy. Finally, in 2011 the College of Health Sciences, which was under the Ministry of Health, merged with the University and in 2016 the College of Physical Education was re-established as a result of transferring the physiotherapy program to the College of Health Science. In 2019, the College of Physical Education was merged with the College of Health Sciences. Currently, the University comprises nine Colleges and three Deanships. These are the College of Arts, College of Science, College of Business Administration, College of Engineering, College of Law, College of Information Technology, College of Applied Studies, Bahrain Teachers College, College of Health and Sport Sciences, Deanship of Students Affairs, Deanship of Graduate Studies and Scientific Research, Deanship of Admission and Registration. The Colleges are located in three campuses as follows:

- **Sakhir Campus:**
 - College of Arts
 - College of Applied Studies
 - College of Information Technology
 - College of Law
 - Bahrain Teachers College
 - College of Business Administration
 - College of Science

- **Isa Town Campus**
 - College of Engineering

- **Salmanya Campus**
 - College of Health and Sport Sciences

In addition, the University established the [Business Incubator Centre](#) in 2010. The Business Incubator Center supports university affiliates such as students, alumni, faculty and staff who have innovative ideas and inventions to create and grow businesses and startups.

UoB in Numbers

- 3 Campuses
- 9 Colleges
- more than 80 academic programs
- more than 22,000 undergraduate students
- more than 1,000 postgraduate students
- 65% female enrollment
- more than 2,000 international students
- more than 700 faculty members

Mission, Vision and Values

Mission

To contribute directly to the economic growth and development of Bahrain, supported by leading edge teaching, technology and research with regional impact.

Vision

To become a world-class university that is recognized as a learning, research and entrepreneurial institution.

Values

The shared motivations and beliefs, which bind our University together are:

- Innovative.
- Student Centered
- Technology Driven
- Proactive
- Transparent

Welfare & support services

The [Deanship of Students Affairs](#) provide a variety of students' services which are concerned with academic attainment, and cultural, artistic, and physical preparation.

Counselling Service

The [Department of Guidance and Counselling](#) provides various support to students with respect to social, behavioural and psychological guidance. Within the Department, the [Psychological Guidance Division](#) and the Social and Behavioral Guidance Division work side by side to follow up on the psychological and personal problems of the students which hinder their academic achievement. In addition to support and counseling services, the Department runs programs and lectures, such as:

- Induction Day Program for New Students.
- Counseling Awareness Program.
- Success Steps Program.
- Life Skills Development Program.
- Psychological Skills Development Program.
- Get Ready for Exams Program.

Disability Services

The [Deanship of Students Affairs](#) provide different services to support and help disabled students, which include the following:

- Transportation with well-equipped busses from and to the university, in addition to transportation services within the university in vehicles equipped for this purpose.
- Providing disabled students with the necessary help and support during the registration period
- Coordinate the efforts of volunteer students to help their disabled colleagues during their time in the university and in the examinations period.

Support Services

Fees Exemption Service

This service is provided to the UOB students with limited income, in this service the requests by students are received and reviewed according to the regulations set for this purpose.

Student's Part-Time Employment Service

UOB gives the opportunity for students to work within the various academic and administrative departments in the university during their free time, and for a nominal financial reward, and in accordance with specific conditions and regulations.

Transportation Services

The university provides transportation services for the students from their areas of residence to the university and vice versa, in addition to providing shuttles to transport students between university buildings (in Sakheer), and transport between the university's two campuses in Isa town and Sakheer.

Lockers Service

Provide lockers for students to keep their books or personal belongings for a small fee.

Car Stickers for students and their parents

This service includes the distribution of car stickers for students and their parents at the beginning of each academic semester.

Academic Advising

Upon matriculation at University, each student is assigned an Academic Advisor.

The main responsibility of the Academic Advisor is to offer personalized support to the advisees. This entails providing information about students' curriculum and course selection, supporting students through withdrawals, leaves of absence, and academic dismissal/probation, address students to the services and support available within the University.

In addition to face-to-face advising, e-advising happens through the [Students Information System \(SIS\)](#), which allows advisors to communicate individually or with all students listed under their advising list.

Students are encouraged to meet regularly with their Academic Advisor to monitor and discuss their academic performances and progress.

Career Counseling

The [Career Counselling](#) Office was established to provide advising services to graduating students to help them achieve their career aspirations and to equip them with the necessary skills to help them enter the labour market with confidence.

The Career Counselling Office liaises with the industrial and business communities to find placements for the students and to provide students with occupational advice on the job market and its requirements and demands.

The Career Counselling Office also conducts career exhibitions and resume development workshops for students. In addition to the aforementioned services, the Career Counselling Office provides resume development advice and workshop.

Students Rights and Duties

The [UoB Guide to Students Rights and Duties](#) is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and duties, which is inherent to an individual not only as a student at UoB but also as a citizen of the Kingdom of Bahrain.

Dress Code

The University has a [Student Dress Code](#) Regulation which clearly defines acceptable student attire. The objective of the policy is to recognise significant freedom of student choice and expression, while promoting respect for the customs, traditions and the religious, social and moral values of the Kingdom of Bahrain.

Study and Exam Regulations

The [Study and Exam Regulations](#) is an internal regulation that defines university rules for studies.

The Study and Exam Regulations covers the following:

- Admission
- Registration and Study
- Refund of Tuition Fees
- Attendance and Withdrawal
- Transfer
- Credits for Student Activities
- Academic Probation and Dismissal
- Regulations of Examinations
- Student Evaluation
- Academic Appeals
- Cheating in Examinations
- Absence from Final Examinations
- Repeating pass/no-pass Courses
- Graduation and Awarding of Academic Degrees

Students Misconduct

UoB students are always expected to demonstrate personal and intellectual honesty and integrity and to conform to all published UoB rules and regulations. Failure to do so may result in initiation of formal disciplinary action.

Students misconduct is defined in the [Regulations of Professional Conduct Violations](#). This document explains the procedure that is adopted in case of students' misconduct and the potential consequences. An appeal process against certain types of disciplinary action is also described.

Students Grievance

Chapter 3 of the [Study and Exam Regulations](#) establishes the mechanism for students grade grievance.

Within the period determined in the academic calendar, students can appeal for the re-marking of their final results. Students wishing to have their final exam re-graded must submit the [Grade Grievance Form](#) to the Deanship of Admission and Registration and pay a nominal fee.

The fee is non-refundable, unless the results of the committee report come positive, changing the students' grades in the course.

Upon receiving the Grade Grievance Form, the concerned department will inspect the appeal through a special committee which does not include the instructor of the course.

After being approved by the Chairman and the Dean, the result of the appeal shall be sent to the Deanship in order to take appropriate action and inform the students as well as the instructors of the outcome.

Scientific Society and Clubs

The [Deanship of Students Affairs](#) provides opportunities for students to engage in wider social, recreational, community and cultural activities and events. The Deanship provides support to the Student Council, societies, and clubs that are student-led.

Students Clubs and Students Scientific Societies are regulated by the [The Students Societies Bylaw No. \(6\) of 2006](#) and [The Students Clubs Bylaw No. \(7\) of 2006](#).

Currently, there are the following clubs/societies:

Club/ Society	
Media Club	Music Club
Chess Club	Photography Club
Fine Arts Club	Theatre Club
Environment Friends Club	College of Arts Society
College of Information Technology Society	College of Law Society
College of Business Administration Society	College of Engineering Society
College of Science Society	

Students and their societies and clubs, are widely involved in the students life and in main events such as: celebration of the National Day, Induction Day, theatrical plays, art exhibitions, etc.

In addition, the Deanship of Student Affairs also facilitates tutorial sessions and workshops that provide academic support to students, such as academic guidance and additional support courses.

Technical and Administrative Support

A comprehensive list of all the e-services offered at UoB can be found at: <http://www.uob.edu.bh/en/index.php/eservices>

Student Information System (SIS)

The [SIS](#) is an electronic system that helps the student in several tasks including: 1. Registering Courses. 2. View their own schedule. 3. View exam results and transcripts. 4. Help system. 5. GPA Simulator.

Student Service Centre

The [Students Service Centre](#) is an interactive service for university students for all administrative procedures, as well as questions and proposals. The service operates using the following channels :Voice Contact Channel; Live chat Channel : Live chat available on Both websites (SIS & official website); Email Channel; WhatsApp Channel.

Libraries and Information Services

The University of Bahrain has five libraries: The Main Library in Sakheir Campus; the Library of Science and Information Technology; the University Library in Issa Town; the Faculty of Health Sciences Library in Manama. All libraries are managed by the Directorate of Library and Information Services.

Information about the Library and the services offered can be found in the [University Library webpage](#).

In addition to book lending, the Library offer various functions and services, such as the purchase of learning resources, binding of learning resources, bibliographical referencing, inter-library loans, learning resources reservation, awareness and training, and support.

Details of all available Library provisions are published in the [Library Handbook](#), in the [Information About Library Services Webpage](#) and in the Library [User Guide](#).

For more information, please contact the following numbers

The Main Library: 8808 / 8210

The Legal Library: 7346 / 7472

The Library of Science and Information Technology: 7883

The Library of Engineering: 6817

The Health Sciences Library: 5816

Bahrain Teacher's College Library: 7354

Campus Security and Health Services

Sakheer Campus Main Gate Security: 17437999, 17438999

Isa Town Campus Main Gate Security: 17876555

Sakheer Campus Clinic: 17438233

Isa Town Campus Clinic: 17876932

Sakheer Campus Maintenance Department: 17438005

Awareness And Safe Section : 17437132

Healthcare Clinic: 17438233, 17437499



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