



**University of Bahrain
Information Technology Centre
Information Systems Division**

“Student Information System User Manual”

User Account: Head of Department Withdrawal from Course Request

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Version. 1

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A. System Overview

The system provides authority to the head of the academic department to review withdrawal of courses requests that are approved by the faculty members. That is so he to takes the necessary action by either Approve or Reject as shown below:

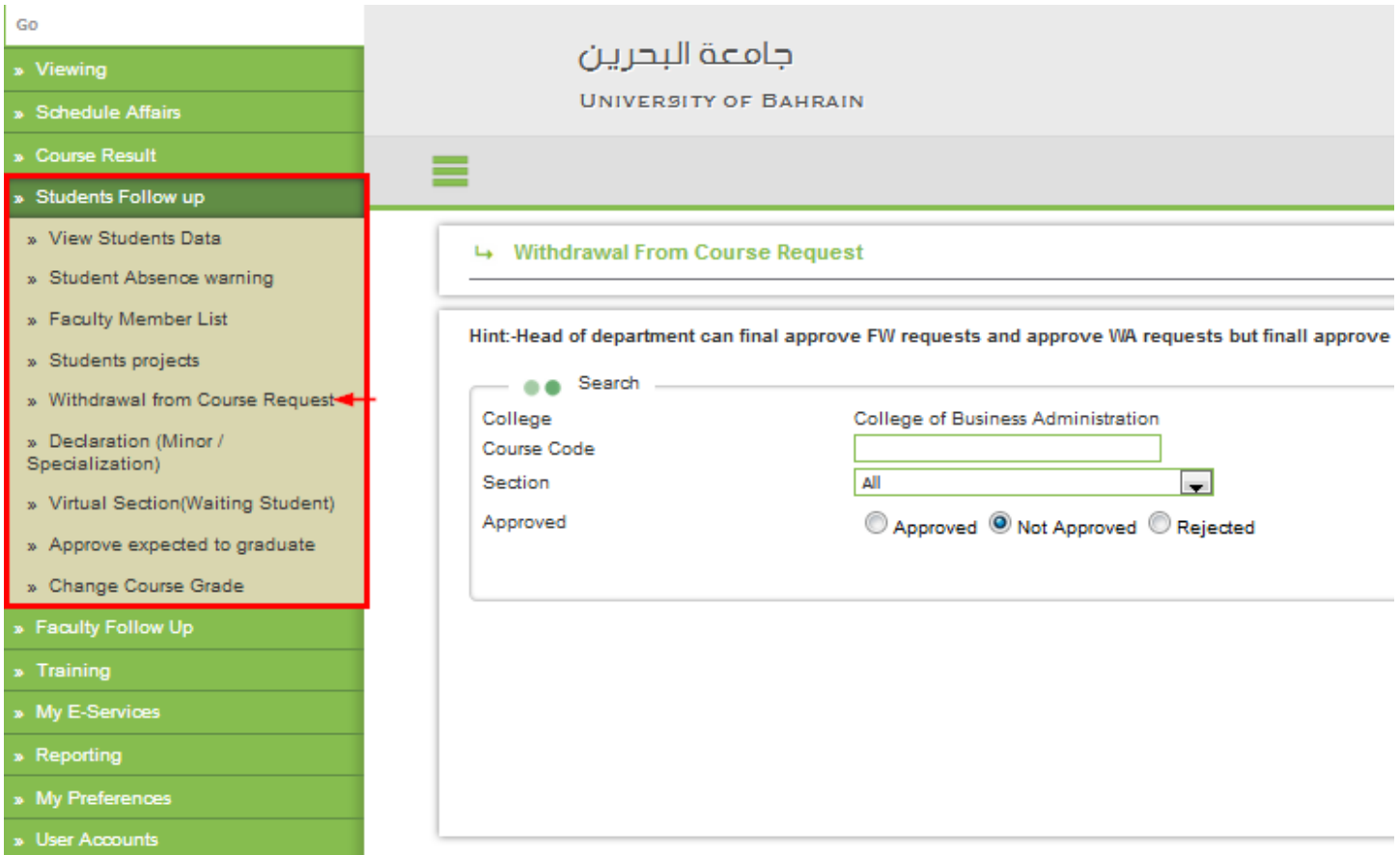


Figure 1 – main screen

